

STUDENT REGISTRATION DAY COUNTER

COUNTER	ACTION TO BE TAKEN BY CANDIDATE STUDENTS
<p align="center">Bursary Counter</p>	<p>1. Submit Full Sponsorship Letter and a copy of the bank book recorded no.bank account only (for sponsored student only)</p> <p>2. Submission Receipt of Payment</p> <p>Remarks : If the payment made using Debit Card/Credit Card, the tuition fees must be paid at least 7 days before registration day.</p>
<p align="center">International Student Registration Counter</p>	<p>1. Candidate shows (Original Documents):</p> <ul style="list-style-type: none"> a. Passport b. Offer letter c. EMGS Approval Letter d. Bachelor and/or Master Degree certificate, transcript and English language certificate <p>2. Candidate submit (Copy of documents):</p> <ul style="list-style-type: none"> a. Passport b. Receipt of payment c. Orientation Kits Form d. Letter of Commitment e. Sponsorship Offer Letter (if any) <p>3. IMC staff provide/check:</p> <ul style="list-style-type: none"> a. Student Visa <p>4. IGS staff provide/check:</p> <ul style="list-style-type: none"> a. Orientation Kits b. Students photo at Student Activation Screen. Kindly inform the students to email passport size photo to umpc@ict.upsi.edu.my for matric card purpose