



**POSTGRADUATE BITARA SCHOLARSHIP  
CRITERIA AND GUIDELINES  
SULTAN IDRIS EDUCATION UNIVERSITY**  
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SULTAN IDRIS ED**(UPSI)**ION UNIVERSITY

**INSTITUTE OF GRADUATE  
STUDIES**

**CRITERIA AND GUIDELINES FOR POSTGRADUATE  
SCHOLARSHIPS OF SULTAN IDRIS EDUCATION  
UNIVERSITY (UPSI)**

**1.0 BACKGROUND**

- 1.1 The UPSI Bitara Scholarship Endowment Fund Meeting dated 12th August 2021 has discussed and agreed to grant scholarships to students of qualified graduate study programmes and fulfill the criteria set.
- 1.2 The Postgraduate Bitara Scholarship aims to encourage and attract outstanding students locally and abroad to pursue their studies at the Doctorate and Master levels.

**2.0 TYPES OF SCHOLARSHIPS AND APPLICATION CRITERIA**

- 2.1 The Institute of Graduate Studies (IPS) recommends that the recipients of the Postgraduate Bitara Scholarship be divided into two (2) categories:

No	Scholarship	Level of Studies	Total Recipient
1	Postgraduate Gold Bitara Scholarship	Doctor of Philosophy	3 (2 local students , 1 international student)
2	Postgraduate Silver Bitara Scholarship	Master (Research Mode)	1 ( local student)

- 2.2 Here are the total sponsorships and criteria of Gold and Silver Bitara Scholarship Postgraduate recipients:

No.	Postgraduate Gold Bitara Scholarship	Postgraduate Silver Bitara Scholarship
1	Sponsorship: i. The fee includes tuition fees, registration fees and orientation fees. ii. The cost of living amounted to RM2,500.00 per month for a period of 3 years (6 semesters).	Sponsorship: i. The fee includes tuition fees, registration fees and orientation fees. ii. The cost of living is RM1,500.00 per month for a period of 2 years (4 semesters).

2	Application criteria : i. Malaysian citizen and non-citizen. ii. Age does not exceed 28 years old at the date of application. (The consideration of age may be decided by the Selection Committee	Application criteria : i. Malaysian citizen and non-citizen. ii. Age does not exceed 26 years old at the date of application. (The consideration of age may be decided by the Selection Committee
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	<p>Selectors based on excellence).</p> <ul style="list-style-type: none"> <li>iii. Have an excellent Master Degree in related field.</li> <li>iv. Gained national and international recognition in leadership, association, sports and co-curriculum.</li> <li>v. Proficient in Malay and English languages.</li> <li>vi. Preference will be given to candidates who master one foreign language (other than the native language).</li> <li>vii. Not blacklisted by any agency.</li> <li>viii. Not receiving financial assistance/sponsorship from any agency for the same level or study.</li> <li>ix. Submitting an impactful research proposal.</li> <li>x. Certified by the University Selection Committee.</li> <li>xi. The University may propose selected recipient based on the candidate's excellence.</li> </ul>	<p>Selectors based on excellence).</p> <ul style="list-style-type: none"> <li>iii. Have an excellent Bachelor Degree in related field.</li> <li>iv. Gained national and international recognition in leadership, association, sports and co-curriculum.</li> <li>v. Proficient in Malay and English languages.</li> <li>vi. Preference will be given to candidates who master one foreign language (other than the native language).</li> <li>vii. Not blacklisted by any agency.</li> <li>viii. Not receiving financial assistance/sponsorship from any agency for the same level or study.</li> <li>ix. Submitting an impactful research proposal.</li> <li>x. Certified by the University Selection Committee.</li> <li>xi. The University may propose selected recipient based on the candidate's excellence.</li> </ul>
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### 3.0 APPLICATION PROCEDURE

- 3.1 Applicants need to fill out and complete the application form created through the Google Form link. The Google Form link is displayed on the IPS website or included in the scholarship application announcement via [ips@upsi.edu.my](mailto:ips@upsi.edu.my) official email.
- 3.2 Completed and qualified applications will be evaluated by the Selection Committee which has been determined by the university as follows:
- a) Deputy Vice-Chancellor (Academic & International) : Chairman
  - b) Dean of the Institute of Graduate Studies
  - c) Dean of Faculty (Relevant)
  - d) Senate Representative
  - e) Registrar
  - f) Treasurer
  - g) Professor Representative (field of study)
  - h) Director of WEZAS
  - i) IMC Director (for international PhD candidates)

- 3.3 A successful or unsuccessful application will be notified to the applicant within one (1) month from the date of the Selection Committee Meeting convenes.

#### **4.0 SCHOLARSHIP RECIPIENT REQUIREMENTS**

- 4.1 Scholarship recipients are required to fully concentrate on studies. The recipients are not allowed to be involved in other activities that may affect his/her studies.
- 4.2 The KPI of the Postgraduate Gold Bitara Scholarship recipient is to publish at least two (2) articles in the ISI/Scopus indexed journal or equivalent as the first author.
- 4.3 The KPI of the Postgraduate Silver Bitara Scholarship recipient is to publish at least one (1) article in the ISI/Scopus indexed journal and one (1) indexed proceeding as the first author.
- 4.4 Recipients are full-time students and are not allowed to change their study programme.
- 4.5 Recipients are not allowed to defer their studies except for health reasons certified by the medical officer.
- 4.6 Recipients must complete their studies within the stipulated time frame (Graduate on Time) according to the requirements of their respective programmes (until the confirmation by the University Senate). Failure to graduate within the period will result in a claim for damages being initiated.
- 4.7 Recipients need to submit the Graduate Studies Progress Report (LKPS) every semester and have an excellent track record. Students will be given a warning letter by IPS if they receive the Unsatisfactory (TM)/Less Satisfactory (KM) status for the first time.
- 4.8 The scholarship award will be terminated if the student receives the Unsatisfactory (TM) status in the next semester or if the student is unable to meet the requirements for the publication of indexed journal articles/proceedings or graduate within the stipulated time frame.
- 4.9 Students who are terminated from receiving the scholarship are allowed to continue their studies and will have to repay the tuition fees and living allowances received. Students will also have to pay back tuition fees and living allowance in case withdrawal from study.
- 4.10 Scholarship recipients are subject to the academic rules of graduate studies, university acts, terms of service and other regulations in force in UPSI from time to time.
- 4.11 For international students, scholarship recipients need to be in Malaysia on a full-time basis.

## 5.0 OFFER ACCEPTANCE

5.1 Students who receive the scholarship offer are required to sign the UPSI Postgraduate Bitara Scholarship Acceptance Letter with the conditions set out in Article 5.0 and return it to IPS within fourteen (14) days from the date of the offer letter.

## 6.0 FINANCIAL IMPLICATIONS

6.1 The granting of this scholarship will involve the use of the financial resources of the IPS Trust Account. The financial implications of awarding scholarships for four (4) students are as follows:

Stages of Study	Total Recipients	Tuition Fees	Living Allowance	Total Allocation
Doctor of Philosophy (Local)	2	RM27,400 (RM13,700 x 2 students)	RM180,000 (RM2,500 x 36 months x 2 students)	<b>RM207,400.00</b>
Doctor of Philosophy (International)	1	RM30,630	RM90,000 (RM2,500 x 36 months)	<b>RM120,630.00</b>
Master (Local)	1	RM6,225	RM36,000 (RM1,500 x 24 months)	<b>RM42,225.00</b>
<b>TOTAL</b>				<b>RM370,255.00</b>

6.2 This scholarship will be offered once a year for the September or February admission session and only for outstanding students certified by the Selection Committee.