

SULTAN IDRIS EDUCATION UNIVERSITY

COURSE OUTLINE (CO) USER MANUAL FOR HOD – CREATE CO

Prepared by: Institute of Graduate Studies Universiti Pendidikan Sultan Idris June 2015 1st Version

1. Main page



2. Click tab 'Course'



3. Click sub tab 'Course Outline'



4. Screen will display Main Page of Course Outline

-	CHINE MD	starting through the first							
difficient d	Program	Approval	CO by Programme	New Course 8 (1)	Dur Hanul	Thatas Deal			
Welco	me to Com	ne Outline Sys	item						
			A contract						
		-	F22647						
		Racce	The Adva More A	dal marcal					
		Department	PRESS - PEAKER - 1	data Prelim the					
		treat	(main-a fuerce)	Q01-410					
		Bala	HOD						
List	of Course	Outline to Sub	emit					1	
List	of Course	Continue to Sub	ensit		(sare)		Status	- 4 - 30	d Arie
List	of Course	Continue to Sub	enit Ca		(haret	Ť	Status Tate	an • 20 Mates	d Arse
List ist	of Course	Contilient to Sold	enalt ca anothy for the light	ates 2 Okines	Dartes	Í	Status Taper CII	ali + Bo Mateo 679(2	a kese
List ist 1	of Course +3C290 +3C290	Continuer to Sub	exit exit erory of Offici and 1	erne d Oslibere signing Osliber	Carrie	1	Status Taper CD	All + Sta Blates APPLS	4 And
List 101 1 1	4952960 4952960 4952960 4952950	Decision to Sold	enit enit erory for the Office erory Of Office and 1 for foculture Theorem	eta e Oslaver stentet Oslaver e	Darte	Í	Status Epper CO CO	Al • Su Mateo APU APU APU	1 400
Lint 10 1 1 1 1 1	+962040 +962040 +962040 +9449403 +9449403	Declines to Sub Declines Ant In Parchag And Jan Joing Bally And Ebilines With the	enalt exact encoring For The GMs encory Of GMsd and T Pile Forcelation Theorem	ette e Oslaven slocket Olidose e tionel Needle Stat Eucleo	(Sarsen)		5 Stahoo 5 Stahoo 6 Stahoo 6 Stahoo 6 Stahoo 8 S	48 • 89 64957 49957 49957 69957	1 And
List 101 12 13 14 14 15 14 14 15 14 14 14 14 14 14 14 14 14 14 14 14 14	+9C2000 +9C2000 +9C2000 +9C2000 +9C2000 +9C2000 +9C2000	Confirment to South Destination and Ex- Transformer and Ex- Transformer and Lan- transformer With The Physical, Emotion	enal (KL) and another for The Office array Of Office And T Are constants: Traine the factorization think and Scharad Decemper	erne e Children klottet Children V tionel Needle Staf Euclide est UT URAL Children	Darnet-		5 Staha 5 Staha 6 St 6 St 6 St 8 St 8 St 8 St 8 St 8 St 8 St 8 St 8	All • So Mates APPLX APPLX APPLX APPLX APPLX	• • • •
List 10 1 2 3 4 8 0	+9C296) +9C296) +9C296) +9C295) +9C2953 +9C2953 +9C2953 +9C2953	Confilment to South Destination and Em Transforms and Las Design Reflaction of Exhibition With the Physical, Provider Prospects And Pa	Emmin (HL) sensiti ennering Fee The URIs enner OF Official And T Price Focalitant Billion fee Focalitant Billion and B. Sanari Focalitant Billion	ertes et Onlignen allerkeit (fulfisie et dismaf Naadie Fraf Dusiles ent Of Dafkeit (fektien Taleustion	Darne -		5 Staling 500 00 00 00 00 00 00 00 00 0	48 • 89 Mates 49953 49953 49953 49953 49953 49953	
List 100 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	eficiania eficiania eficiania eficiania eficiania eficiania eficiania	Confilment to South Standards And Co Standards And Los Source Solid And Children Will Par- Physical, Brailine Prosperch And Pa Stream Channell Fr	read (HL) annite annutra For The URL annu Of Offici And T Ara Focalitant Stace and Focalitant Stace and Focalitant Stace and Focalitant Stace	ertes 2 Oklipeer Alerket (fuldase 4 donal Reads Frai Tuskes ant of turket (faktes) Relation	(hargen]		1504m 60 60 60 60 60 60 60 60	All • Sty Mattee APPLX APPLX APPLX APPLX APPLX APPLX CET CET	
List 1 2 3 4 5 7 9	ef Course +95200 405302 607203 907503 907503 40530 40530 40500 40530 405500 405500 405500 405500 405500 405500 405500 405500 405500 405500 4055000 4055000	Confilment to South Destination And Co Transforms And Los During Nation And Children Will Par- Hypotical, Resident Prosperche And Par Theore Children (Care	Pres (HL) assist construct for the table entry of table and to the foculture table and table and table and table	erten 2 Oktoper Alerket Oktober 9 etwar Raada and Dusha art of URAE Children Education	(barges]		500 00 00 00 00 00 00 00 00 00	20 • 89 Bates 2002 2002 2002 2002 2002 2002 2002 20	
List 1 2 3 4 5 9 9 9 9	4952001 4952001 4952002 4952022 4952022 4952022 4952022 4950224 4950224	Continues to South Destinate Ant Co Transform Ant Co Transform Ant Co Colored Ant Ant Provided Ant Py Transform Committee Dissectation (Com	Pres (HL) and anny for the Offic anny Of Offici And 1 the Felendeter Stars the Felendeter Stars al & Starse Decempon reportions) in Spendet Anything) set Elicenter) al Starsetter)	erten et Childhen skenket Childhen et etternet Nanalle brud Escelan ent sitt Sufface (Skill aus Education And Escening	(sarges)		5 Stabas 500 00 00 00 00 00 00 00 00 00	48 • 20 Bates 4952 4952 4952 4952 4952 4952 4952 4952	

5. Click tab 'New Course & CO'

			Company and a second second second second			
Destroyeerd	. magness	Approved	CD by Programme Plew Casrie & CD. User Mana	are Trattas Desc		
Welce	une to Cou	rse Outline Sy	ystem			
			923647			
		Racor	Page Advan Britti Advi Hannal			
		Department	PRESIDENCE - Saladare Presidence Cher			
		tread .	man a harrig gal all. Hi			
		Sinks .	100			
List	of Course	Outline to Sul	Benit (Sariti	Status	(a) • m	a Assal
List	of Course	Outline to Sul	besit Caret-	- Stakes	(a) • 80	d Asiel
6.1v1	of Course	Conflime to Sul	Bandt Essent	taalaa Taar	ar • an Mates	d Anal
List ist	of Course	Contilient to Sul	Bandt Exerve Deserve	Type Cil	All • Big Blates APP(2	a Anal
List 101	effCourse effCourse effCourse effCourse	Destline to Sul	Energe	Statuta Figure CD CU	Ali + So Hates APT(2) APT(2)	a And
100 1	ef Course escana ejecana ejecana ejecana	Destinen to Suit	Energy [Status Fape Cil Cil Cil	Al • So Mates APU APU APU	4 And
6.1ml	of Course (90200) (90200) (97200) (97200)	Continue to find Decision and D Transform and D Annual Solar and Distance Will Pro-	Energy Course Co	Status Fape Cil Cil Cil Cil Cil Cil Ell	All + Sto Markee APPCX APPCX APPCX APPCX	
List 1 2 3 4 3	64 Course 4902000 4902000 4802000 4802000 4802000	Continues to Suit	Energy Converting For The Office Orlineer accession of Office Orlineer accession of Office Intelligence Office Touchard Collineer office Touchards Touchard And Touchards Touchard and A Social Development of Totalia (Children	Status Fape CI CI CI CI CI CI CI CI CI CI CI CI CI	48 • 89 64952 49952 49952 49952 49952	
List 1 1 3 4 3 9	ef Course «902000 «902000 «90200 «90200 «90200 «90200 «90200 «90200 «9	Contiliant to Suit	Energy Converting For The Office Orlineer accession of Office Orlineer accession of Office Academic Orlinear (Alla Standards TheOring and & Standards Standards TheOring Academic TheOring and & Standard TheOring Forspectives (In Special Education	555455 7894 631 633 633 633 833 833 833 833 833 833 833	48 • 89 64952 64952 64952 64952 64952 64952 64952 64952	
List 1 1 2 3 4 3 7	ef Course +952961 +952961 +952921 +952921 +952921 +952921 +952921 +952921	Continues to Suit	Bendt	555455 500 500 500 500 500 500 50	48 • 20 Mattee 699(x 499(x 499(x 499(x 499(x 499(x 499(x 499(x 499(x 499(x 499(x 499(x 499(x 499(x)	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
List 000 1 2 3 4 2 3 4 5 5 7 2 0 7 2	ef Course +90300 480200 480200 480300 480300 480300 480300 480300 480300 480300	Continues to Soil Standards And D Standards And La Deing State and Driven States Property States Property States Property States Property States Stat	Emire Course Cou	555455 501 501 501 501 501 501 501 5	40 • 89 6490 6490 6490 6490 6490 6490 6490 649	4 And
List 1 2 3 4 3 4 3 9 7 9 9 9 9 9 9	ef Course +90300 +90000 +90000 +90	Continues to Soil Standards And D Standards And Lo Derig Static and Driven Will Sta Propositio, Control Strands And P Strand Standard Disactification (Spin Songlerg Streem	Emire Course Cou	555455 501 501 501 501 501 501 501 5	20 • 20 Rates 2010 2010 2010 2010 2010 2010 2010 201	4 And

6. The screen will display New Course & Course Outline Setup

- 6.1 Enter the new course code and click 'Check Availability' to ensure the code does not exist yet
- 6.2 Enter Course Name in English and Malay
- 6.3 Choose the Level of Study
- 6.4 Enter the Total Credit Hour
- 6.5 Click 'Assign To' to choose respective lecturer to fill up the new CO
- 6.6 Click 'Start Date' to enter start date to fill up Course Outline and click 'End Date' to enter final date to fill up Course Outline.
- 6.7 Click 'Save' button.

hboard Progress	Approved CO by Programme New Course ft CO User Manual Status Desc	
New Course & Co	ourse Outline	
Paculty	P1987 - Palude Pendelikar dan Sembangunan Namala	
Department	PPPH-RNAS - Jahatan Rendulikan Khea	
Course Code	Check Availability	
Course Name BI		
Course Name 814		
Level Of Study	•	
Total Credit Hour		
Axeign To	Select Stuff	
Start Date	End Date	
Prips	Gave Clear Cancer	
Penyediaan Kod K	Fakulti yang Sub Bidang No Siri / Bilangan Kursus	