

SULTAN IDRIS EDUCATION UNIVERSITY

COURSE OUTLINE (CO)

USER MANUAL FOR HOD – ASSIGN LECTURER

Prepared by: Institute of Graduate Studies Universiti Pendidikan Sultan Idris June 2015 1st Version

1. Main page



2. Click tab 'Course'



3. Click sub tab 'Course Outline'



4. Screen will display Main Page of Course Outline

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8. Select academic staff for the related course

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9. Click 'Start Date' to enter start date to fill up Course Outline and click 'End Date' to enter final date to fill up Course Outline.

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