

ATTACHMENT TO BE FULFILLED

1. CONDITION TO BE FULFILLED

- i. This Conditional Offer Letter is not final acceptance to enrol in this university.
- ii. Final status application can be check one (1) month after received process notification email.
- iii. This application is subject to approval by faculty (availability of expertise), university management and based on quota.

No.	Documents need to submit	Checklist
1.	One piece of passport sized photo (with white background 3.5 cm x 4.5 cm) (write your full name at the back and please place in a small envelope)	
2.	A copy of passport front page which have been certified true copy (please note that the passport must be at least within 1-year activation period)	
3.	A copy of first degree scroll and transcript which have been certified true copy (applicant for Masters programme)	
4.	A copy of second degree scroll and transcript which have been certified true copy (applicant for PHD programme)	
5.	English Requirement: A copy of TOEFL (Min. 500) (2 years validity) or IELTS (Min. Band 5.5)(2 years validity) -Please refer to the NEXT PAGE: 2. Language Proficiency Requirements	
6.	A copy of research proposal (for Master by Research and PhD program only)	
7.	A copy of scholarship or funding letter which has been certified true copy. (if any)	
8.	Processing fee receipt : MYR100.00 in the form of International Bank Draft (OR) Telegraph Transfer Beneficiary Bank: Bank Islam Malaysia Berhad Swift Code: BIMBMYKL Beneficiary: Universiti Pendidikan Sultan Idris Account number: 08068010023133	
9.	Please ensure original documents (certificates, transcripts, and scrolls) and one set of document's copy that certified true copies including Conditional Offer Letter and this attachment are present during registration.	

2. LANGUAGE PROFICIENCY REQUIREMENTS

a. Provide any of the followings:

English Requirement	Min. Score	Validity
TOEFL Internet-based Test (iBT)	61	2 Years
TOEFL Paper-based Test (PBT)	500	2 Years
International English Language Testing System (IELTS)	5.5	2 Years
Common European Framework of Reference for Languages (CEFR)	B2	2 Years
Cambridge English: Advanced (CAE)	47	2 Years
Cambridge English: Proficiency (CPE)	B1 First	2 Years
Pearson Test of English Academic (PTE Academic)	42	2 Years
Malaysian University English Test (MUET)	Band 3.0	5 Years

Or,

b. **Medium of Instruction Letter** - If graduated **ONLY** from **Malaysia local universities** please attached **Medium of Instruction Letter** from the former University stated that **"The medium of instruction is in English Language."**

c. The candidates who are sending Medium of Instruction Letter others then Malaysian Local University are **compulsory to:**

- i. **Submit the IELTS (Min. Band 4.0) or TOEFL (min. 400); OR**
- ii. **Sit English Placement Test (EPT) AND English Language Proficiency Course (ELPC).**

English Language Proficiency Course (ELPC):

There are four levels in ELPC. The level will be determined from the placement test result.

Step 1	Placement Test (RM100.00) COMPULSORY			
	If RESULT for placement test as per below	REQUIREMENT LEVEL* to be taken	Fee for each level*	Grand Total
Step 2	85-100	4	RM 2500.00	RM 2500.00
	61-84	4 AND 3	RM 5000.00	RM 5000.00
	31-60	4, 3 AND 2	RM 7500.00	RM 7000.00
	0-30	ALL ABOVE	RM 10000.00	RM 10,000.00
Step 3	EXIT TEST (RM100.00) COMPULSORY			

*Please note that the candidate will pay according to the level of ELPC

d. **For Non-Arabic Speaker** who apply for Arabic Language, Usuluddin, Islamic Education and Syariah programme compulsory to send as per details:

- i. The IELTS (min. band 4.0) and sit for Arabic Placement Test (APT) under CLGS with min score 80%.

e. **For Arabic Speaker** who apply for Arabic Language, Usuluddin, Islamic Education and Syariah programme compulsory to send as per details:

- i. The IELTS (min. band 4.0) or equivalent

For any cost and registration related to EPT, ELPC, and APT please contact CLGS:

Centre for Languages and General Studies

Level 3, Block 5, KSAS

Sultan Idris Education University

(Sultan Azlan Shah Campus)

35900, Tanjong Malim,

Perak Darul Ridzuan

Tel :015-4879 7930

Email: admin@pbmpu.upsi.edu.my

Mr. Sasigaran Moneyam

Director

Tel: 015-48797931/013-5927710

Email: sasigaran@pbmpu.upsi.edu.my

Ms. Nadiah Yan Binti Abdullah

Deputy Director

Tel: 01548797932

Email: nadiah_yan@pbmpu.upsi.edu.my

3. TUITION FEES FOR INTERNATIONAL STUDENTS

- i. These tuition fee is **NOT INCLUDED** for Thesis/ Dissertation Examination Fee, Convocation Fee, lodging, Calling Visa and Student Pass matters and Personal Bond. Personal Bond are created to protect the institution from undesirable matters especially the university and country as general. This Personal Bond will be returned after the students graduated. (Term and Condition apply)

Doctor of Philosophy

Semester	Fee Type	Science and Technical	Non Science and Technical	Science Stream Faculty of Science and Mathematics	Remark
Semester 1	Administration Fee	RM 10, 805.00	RM 10, 445.00	RM 12, 405.00	Payable before or during registration
	Registration and Orientation Fee				
	Semester Fee				
	Personal Bond (RM 2,000.00)				
Semester 2	Semester Fee	RM 7, 275.00	RM 6, 915.00	RM 8, 875.00	Payable two (2) weeks before new semester commence
Semester 3	Semester Fee	RM 7, 275.00	RM 6, 915.00	RM 8, 875.00	Payable two (2) weeks before new semester commence
Semester 4	Semester Fee	RM 7, 275.00	RM 6, 915.00	RM 8, 875.00	Payable two (2) weeks before new semester commence
Semester 5 and subsequent semester	Semester Fee	RM 2, 480.00	RM 2, 220.00	RM 4,080.00	Payable two (2) weeks before new semester commence
*Grand Total		RM 30,630.00	RM 29,190.00	RM 37, 030.00	-
Thesis/ Dissertation Examination Fee (one time only)		RM 2, 850.00	RM 2, 850.00	RM 2, 850.00	-
Thesis/ Dissertation Re-examination Fee (If any)		RM 2, 850.00	RM 2, 850.00	RM 2, 850.00	-
Convocation Fee		RM 400.00	RM 400.00	RM 400.00	-

(Subject to review)

Remarks:

*The grand total amount is calculated based on the minimum semester of studies period (4 semester) **WITHOUT** Personal Bond.

Master Degree

Semester	Fee Type	Science and Technical	Non Science and Technical	Science Stream Faculty of Science and Mathematics	Remark
Semester 1	Administration Fee	RM 8, 240.00	RM 7, 913.30	RM 9,240.00	Payable before or during registration
	Registration and Orientation Fee				
	Semester Fee				
	Personal Bond (RM 2, 000.00)				
Semester 2	Semester Fee	RM 4, 710.00	RM 4, 383.30	RM 5, 710.00	Payable two (2) weeks before new semester commence
Semester 3	Semester Fee	RM 4, 710.00	RM 4, 383.30	RM 5, 710.00	Payable two (2) weeks before new semester commence
Semester 4 and subsequent semester	Semester Fee	RM 2, 480.00	RM 2, 220.00	RM 3, 480.00	Payable two (2) weeks before new semester commence
*Grand Total		RM 15, 660.00	RM 14, 680.00	RM 18, 660.00	-
**Thesis/ Dissertation Examination Fee (one time only)		RM 1, 200.00	RM 1, 200.00	RM 1, 200.00	-
Thesis/ Dissertation Re-examination Fee (If any)		RM 1, 200.00	RM 1, 200.00	RM 1, 200.00	-
Convocation Fee		RM 400.00	RM 400.00	RM 400.00	-

(Subject to review)

Remarks:

*The grand total amount is calculated based on the minimum semester of studies period (3 semester) **WITHOUT** Personal Bond.

**For Master by Research and Mixed Mode only.

ii. Methods of Payment

Please ensure that the fees are paid before **OR** during registration day. You may pay through Telegraph Transfer **OR** International Bank Draft **OR** Bursary Department, UPSI. Details as per below:

Beneficiary Bank: **Bank Islam Malaysia Berhad**
 Swift Code: **BIMBMYKL**
 Beneficiary: **Universiti Pendidikan Sultan Idris**
 Account number: **08068010023133**

Science and Technical	Non-Science and Technical	Science Stream
Faculty of Sports Science and Coaching (FSSK)	Faculty of Education and Human Development (FPPM)	
Faculty of Technical and Vocational (FPTV)	Faculty of Languages and Communication (FBK)	
Faculty of Art, Computing and Creative Industry (FSKIK)	Faculty of Human Science (FSK)	
Faculty of Music and Performing Art (FMSP)	Faculty of Economic and Management (FPE)	
	Civilization Malay Institute (IPM)	
	National Child Development Research Centre (NCDRC)	
Faculty of Science and Mathematics (FSM)	Faculty of Science and Mathematics	Faculty of Science and Mathematics
Doctor of Philosophy PT31 – Physics Education PT32 – Chemistry Education PT33 – Biology Education	Doctor of Philosophy PT123 – Mathematics PT124 – Statistic PT125 – Applied Mathematics PT34 – Mathematics Education PT56 – Applied Statistics	Doctor of Philosophy PT119 – Biology PT121 – Chemistry PT122 – Physics PT54 – Environmental Biotechnology
Master Master of Education MT31 - Physics MT32 – Chemistry MT33 – Biology	Master Master of Education MT34 – Mathematics Master of Sciences MT123 – Mathematics MT125 – Applied Mathematics MT126 – Statistics MT71 – Applied Statistics	Master Master of Sciences MT119 - Biology MT121 – Chemistry MT122 - Physics MT64 – Environmental Biotechnology MT65 – Biological Sensor MT66 – Toxicology MT67 – Analytical Chemistry MT68 - Natural Products MT69 – Advanced Material MT73 – Instrumentations MT75 – Material Physics MT76 – Renewable Energy

Subject to review

After you made your payment, please send us the receipt of payment through email to ukpk@bendahari.upsi.edu.my and do send the carbon copy (cc) email to admission.ips@upsi.edu.my for our references.

Candidates need to pay the whole **Semester 1** fees as stated above. If candidates failed to do so, IGS will not register the candidates.

4. CALLING VISA

a. Calling Visa checklist for new students

APPLICATION FOR CALLING VISA (VDR) FOR NEW STUDENT- EMGS	
NO.	Document Required for New Application
1	A copy of offer letter (Note: Conditional offer letter is only accepted from Green Lane institutions)
2	2 passport size photograph with WHITE background (35mm x 45mm) WITH FACE & SHOULDER FACING FORWARD. (JPEG FILE ONLY)
3	An acceptance letter (Please indicate the nearest Malaysian Embassy/Consulate office)
4	Student Passport Copy: 1. Passport data page (bio-data page) 2. All pages with Visa information 3. Observation page (showing any extensions, clarifications of name, and previous passport numbers) 4. Recommended passport validity duration is 18 months 5. Special Pass or Exit Stamp (if applicable)
5	A copy of the Academic Transcripts and relevant certificates
6	Health Declaration Form for Applicants
7	No-Objection Certificate (NOC) or Letter of Eligibility (LOE) if the student is from Sudan and Iran respectively. The document should be applied for by the institution from the respective Embassy in Kuala Lumpur.

****All documents need to be send by softcopy and MUST BE in PDF FILE scanned using SCANNER, not captured by using camera or mobile phone**

***** ONLY Passport Photo can be in JPEG format**

FRIENDLY REMINDER

Note 1: Please be informed that students are required to remain in their country of origin while the Calling Visa application is being processed by the Education Malaysia Global Service (EMGS) and the Malaysian Immigration Department.

Note 2: Upon approval from Malaysian Immigration Department, International Affairs Division (IAD) will courier/email the Visa Approval Letter (VAL) to the applicant. Please obtain the Visa on Arrival @ Single Entry Visa at the nearest Malaysian Embassy/ Consulate Office in your origin/ home country by providing the VAL.

Note 3: Please be informed that the **Calling Visa (VDR) for new student** application will be processed and **completed after at least 2 months/ within 3 months.**

- b. Medical Check-up Form (refer to the next pages)
- c. Acceptance Letter (refer to the next pages)

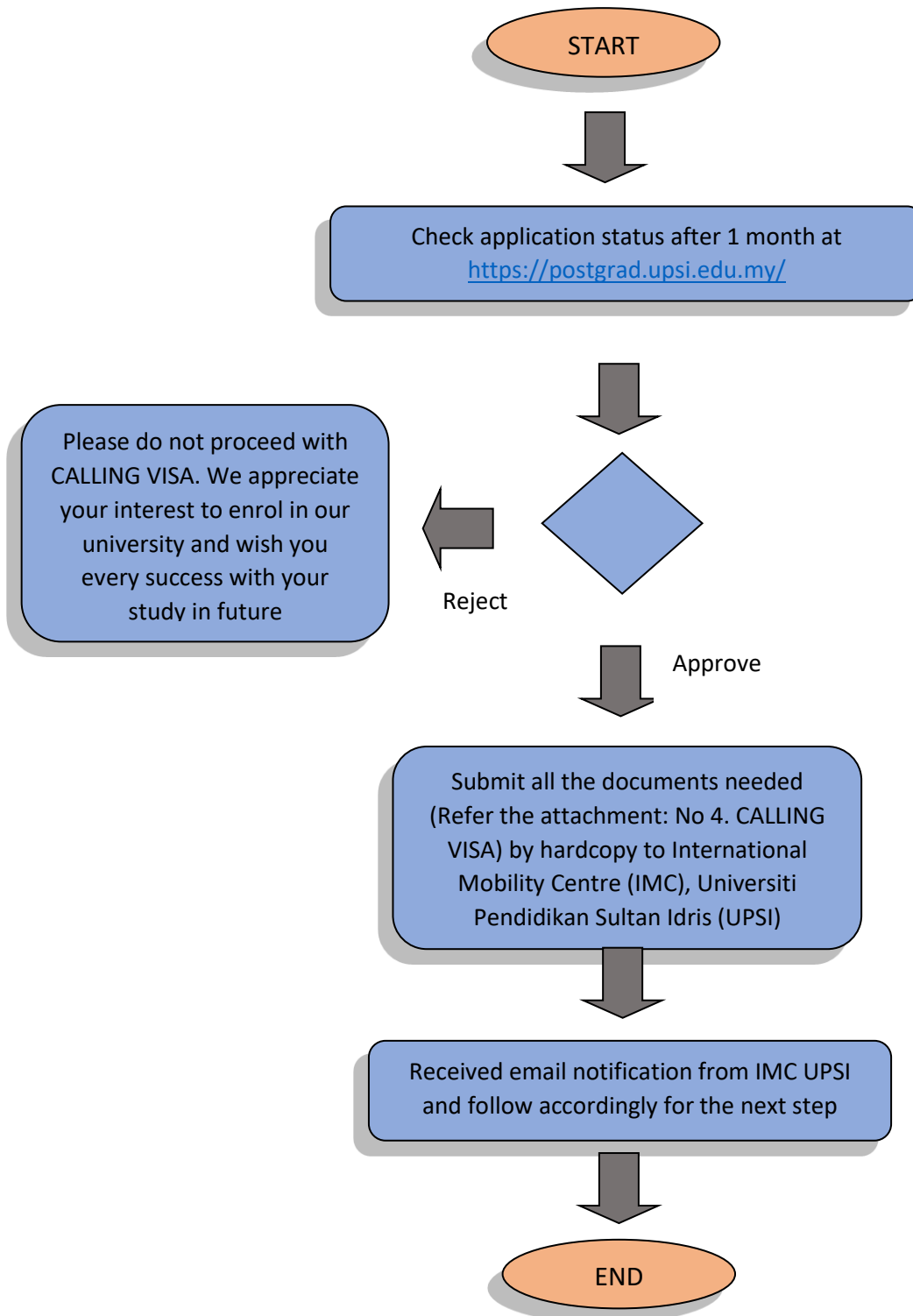
All documents must submit to the IMC (Visa Unit) email: upsiemgs@upsi.edu.my

Applicants are allowed to apply the Visa for their own and check the visa process on this website: www.educationmalaysia.gov.my

Note:

- Please inform the International and Mobility Centre at least (2) weeks before arrival date. For pick-up service, please note that only candidate who has the Single Entry Visa, able to request for this service. (Term and Condition apply).
- Any related cost for Calling Visa, the candidate must pay by their own.

CALLING VISA APPLICATION



5. LODGING

About the lodging you have to deal by yourself. We do not provide it. However, hereby the details that you may contact the respective person in charge for further assistance.

a. Residential College: Aminuddin Baki College

The College is located in the Proton City campus, which is about 12 km away from Tanjong Malim town. Every semester, it accommodates about 1500 students. 40 apartments in this College are allocated for international students. It has various facilities such as a cyber café, a recreational area and activity rooms. Transportation from **Aminuddin Baki College** to university is been provided.

Rate for one semester

Double : RM1950.00 / room / head (with air condition)

For reservations, contact:

Tel : +05 458 1252/ 1253

Fax : 05-4581253

Email : kab@upsi.edu.my

Any reservation must be submitted at least 7 working working.

(All fees is Subject to be review)

b. Rental Room: Taman Bahtera

Located 5 minutes away from Sultan Abdul Jalil Shah Campus. Transportation from Taman Bahtera to university is been provided. 3 Room in 1 House.

Rate for one day

Room : RM60.00 (with air condition)

House : RM180.00 (with air condition)

Full house rented need to be pay even stay for one (1) person only.

Rate for one month

*Room: RM380.00 (with air condition)

**House: RM1140.00 (with air condition)

Full house rented need to be pay even stay for one (1) person only.

For reservations;

Contact persons: Ms. Ros

Tel: [+605-459 5002](tel:+605-459-5002)

Fax: [+605-459 7906](tel:+605-459-7906)

Email: goldiumproperty@gmail.com

(All fees is Subject to be review)

c. Suggested Hotel:

- i. Sri Malim Hotel
No 47-48, Jalan U1, Taman Universiti,
35900 Tanjong Malim, Perak
Malaysia
Tel: +605-459 9333
Fax: +605-459 9333
- ii. Taman U Hotel
No 8, Jalan U1, Taman Universiti,
35900 Tanjong Malim, Perak, Malaysia
Tel: +605-458 2273

- iii. Hilltop Hotel
16A,17A,18A Taman Bernam Baru 2/1
Taman Bernam
35900 Tanjung Malim, Perak, Malaysia
Tel: +605 459 6695
Hp: +6012 248 2718

- iv. Hotel Tanjong
No. 1, 2nd Floor, Jalan Chong Ah Peng,
35900 Tanjung Malim, Perak,
Malaysia
Tel: +605 4581998 Hp: +6012 6354901
Email: tanjonghotel@gmail.com

- v. Hotel Twin Star
No. 73, 74, 75, Taman Intan Setia, 35900 Tanjung Malim,
Perak, Malaysia
Tel: +605 4598889 Hp: +6012 6354901
Email: twinstarhotel8@gmail.com

6. TAXI SERVICE

Persatuan Teksi Tanjung Malim Tel: +605 4585334

Notes: Universiti Pendidikan Sultan Idris (UPSI) reserves the right to make amendments or to revert the offer if a candidate fails to fulfil the requirements or rules and regulation stated. Terms and conditions deemed necessary from time to time.

Updated on 9th January 2020