



UNIVERSITI
PENDIDIKAN
SULTAN IDRIS

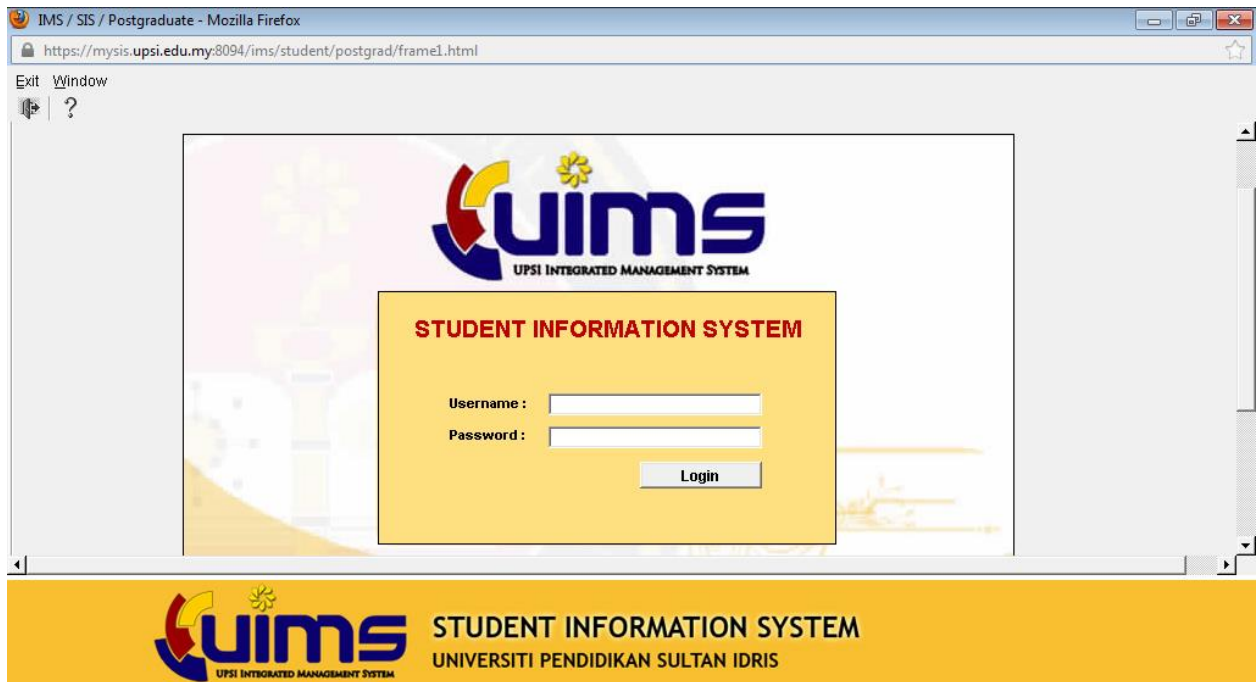
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SULTAN IDRIS EDUCATION UNIVERSITY

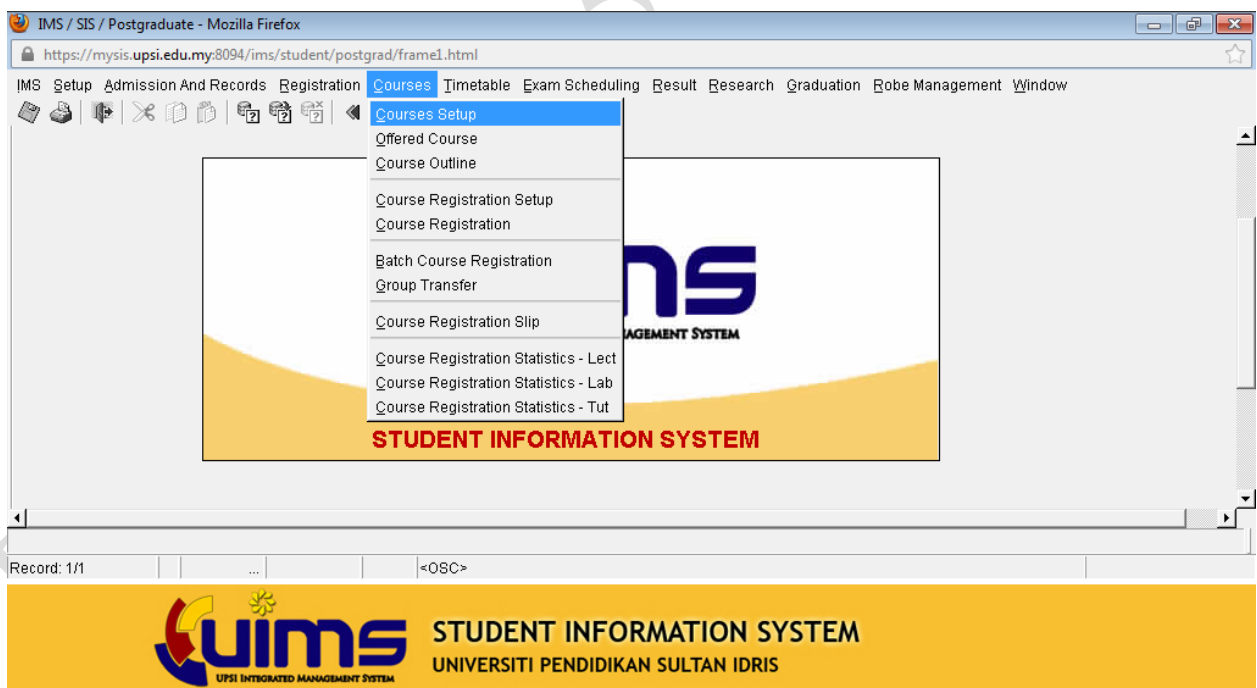
ARAHAN KERJA PENAWARAN KURSUS

INSTITUT PENGAJIAN SISWAZAH
UNIVERSITI PENDIDIKAN SULTAN IDRIS

1. Masukkan "Username" dan "Password" kemudian tekan butang "Login".



2. Bagi kursus baru yang ingin ditawarkan, kursus tersebut perlu didaftarkan terlebih dahulu di "Courses Setup". Pilih Courses > Courses Setup



- Pilih "Level of Study" mengikut kursus yang ditawarkan. Isikan semua item yang terlibat dengan kursus yang akan ditawarkan.

IMS / SIS / Postgraduate - Mozilla Firefox
 https://mysis.upsi.edu.my:8094/ims/student/postgrad/frame1.html

HUSNINA - PSF001 - Course Setup

Level of Study
 Ijazah Sarjana
 Ijazah Doktor Falsafah

Faculty
 All Faculty

Dept

Course Setup

*Code: AME6006 Status: ACTIVE Language: _____

*Desc (Malay): Kertas Projek
 *Desc (Eng): Project Paper

*Credit Hours: 6 *Faculty: FMSP *Fac. Dept.: _____ *Final Exam: NO

Type: _____ Co-cu: _____ Co-cu Type: _____ Credit Transfer: _____

Audit: _____ Enrichment: No Non Count Credit: _____ Passing Mark: _____

Mandatory Pass: _____ Minor?: _____ Minor Mandatory Pass: _____ Project: _____

PASS/FAIL: _____ PJJ?: _____ e.g. Research Courses

Record: 1/2 <OSC>

UIMS STUDENT INFORMATION SYSTEM
 UPSI INTEGRATED MANAGEMENT SYSTEM
 UNIVERSITI PENDIDIKAN SULTAN IDRIS

- Pilih menu "Courses" > "Course Registration Setup".

IMS / SIS / Postgraduate - Mozilla Firefox
 https://mysis.upsi.edu.my:8094/ims/student/postgrad/frame1.html

IMS Setup Admission And Records Registration **Courses** Timetable Exam Scheduling Result Research Graduation Robe Management Window

UIMS Student Information - Postgraduate

- Courses Setup
- Offered Course
- Course Outline
- Course Registration Setup**
- Course Registration
- Batch Course Registration
- Group Transfer
- Course Registration Slip
- Course Registration Statistics - Lect
- Course Registration Statistics - Lab
- Course Registration Statistics - Tut

UIMS UPSI INTEGRATED MANAGEMENT SYSTEM

Record: 1/1 <OSC>

UIMS STUDENT INFORMATION SYSTEM
 UPSI INTEGRATED MANAGEMENT SYSTEM
 UNIVERSITI PENDIDIKAN SULTAN IDRIS

- Pilih "Level of Study" dan "Semester". Kemudian tekan butang "Load All Programme". Masukkan data pada semua item yang terpapar pada skrin di bawah.

Level of Study: Ijazah Sarjana

Semester: M146B2 Semester 2 Sesi 2016/2017 (Eksekutif)

Faculty: All Faculty

Prog	Desc	Semester	*Start Date/Time	*End Date/Time	Min Credit	Max HrCredit Hr	Action/Event	*View Start Date/Time	*View End Date/Time	Part Time?
MT138	Pentadbiran Perniagaan	ALL	01-02-2017 00:00	30-04-2017 00:00	3	10	ADD AND D	01-02-2017 00:00	15-04-2017 00:00	No
MT138	Pentadbiran Perniagaan	ALL	01-02-2017 00:00	30-04-2017 00:00	3	10	ADD AND D	01-02-2017 00:00	15-04-2017 00:00	Yes
MT138	Pentadbiran Perniagaan	ALL	01-02-2017 00:00	30-04-2017 00:00	3	10	ADD AND D	01-02-2017 00:00	15-04-2017 00:00	All

Buttons: Load Default Date / Time, Load Default Min/Max Credit Hour, Load Default Action/Event, Load All Programme

- Pilih menu "Courses" > "Offered Course".

IMS / SIS / Postgraduate - Mozilla Firefox

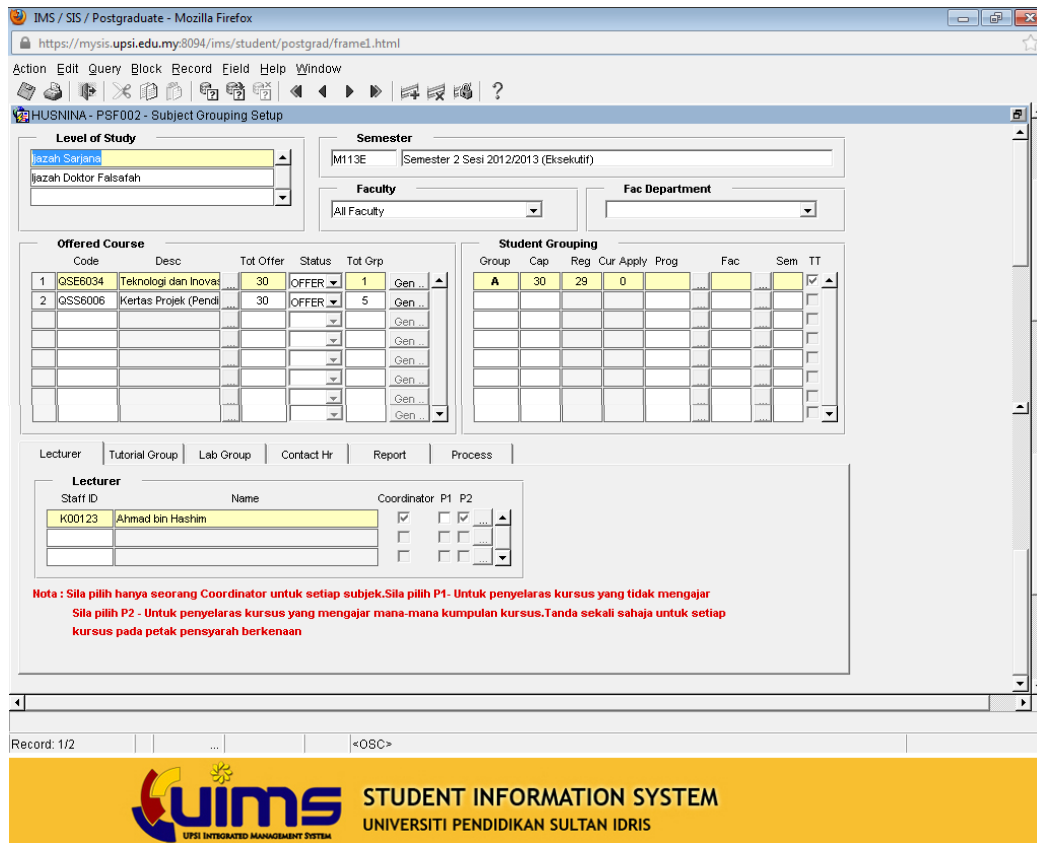
https://mysis.upsi.edu.my:8094/ims/student/postgrad/frame1.html

IMS Setup Admission And Records Registration **Courses** Timetable Exam Scheduling Result Research Graduation Robe Management Window

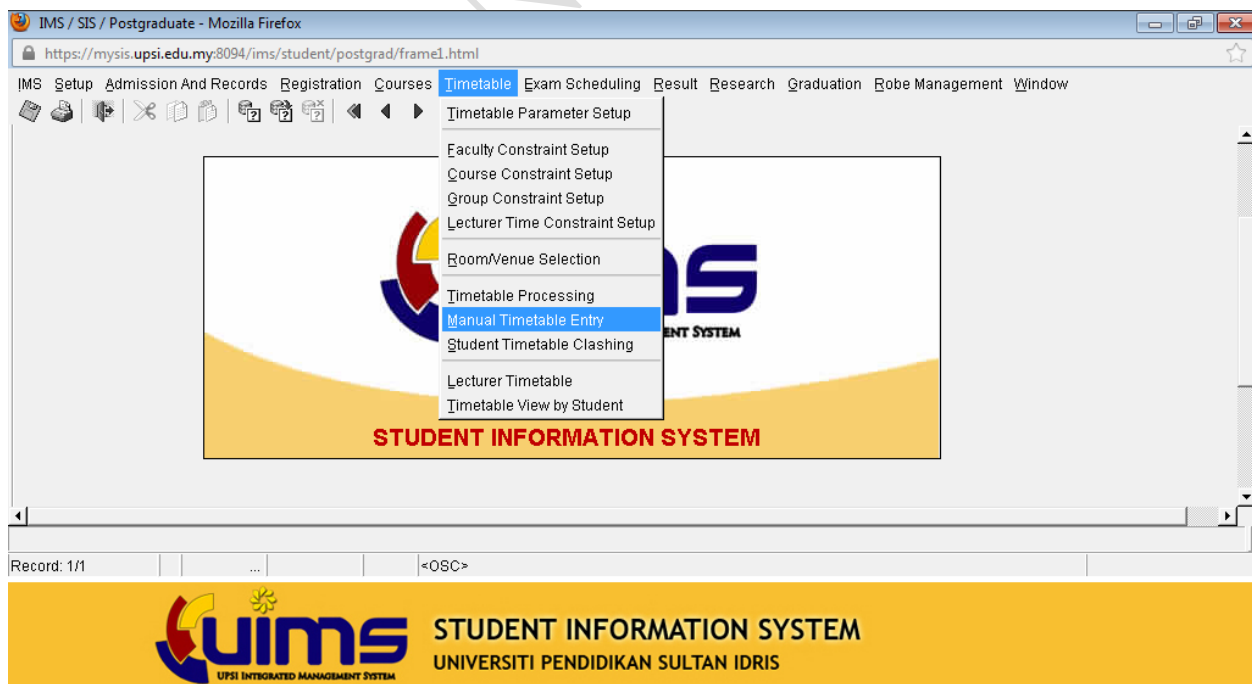
- Courses Setup
- Offered Course**
- Course Outline
- Course Registration Setup
- Course Registration
- Batch Course Registration
- Group Transfer
- Course Registration Slip
- Course Registration Statistics - Lect
- Course Registration Statistics - Lab
- Course Registration Statistics - Tut

STUDENT INFORMATION SYSTEM

- Pilih "Level of Study" dan "Semester". Masukkan kod kursus, "Total Offer", "Total Group" dan "Staff ID" mengikut semester yang berkenaan.



- Pilih menu "Timetable" > "Manual Timetable Entry".



- Pilih "Level of Study" dan "Semester" yang berkenaan. Masukkan kod kursus, pilih "Day", "Start Slot", "End Slot" dan "Room", kemudian tekan butang "Add".

IMS / SIS / Postgraduate - Timetable Manual Entry (Postgraduate)

Level of Study: Ijazah Sarjana

Semester: M113E Semester 2 Sesi 2012/2013 (Eksekutif)

Faculty & Dept: All Faculty

Course:

Code	Desc
QSE6034	Teknologi dan Inovasi dalam Sains
QSS6006	Kertas Projek (Pendidikan Sains)

Day: [] Start Slot: [] End Slot: [] Room: [] Add

Group/Section:

Group	Cap	Total Stud	Cur Apply	TT
A	30	29	0	[]

Time Slot:

Room	Day	Slot	Auto
[]	[]	[]	[]

Lecturer:

Staff ID	Name
K00123	Ahmad bin Hashim

Record: 1/2



STUDENT INFORMATION SYSTEM
UNIVERSITI PENDIDIKAN SULTAN IDRIS

PINDAI

10. Setelah jadual dijana, jadual perlu dihantar kepada pihak Fakulti bagi semakan. Pilih "Level of study" dan "Semester" yang berkenaan. Pilih "Report" > "Listing by Faculty (Lecture)".

Semester 2 Sesi 2016/2017								
Fakulti Muzik dan Seni Persembahan								
Jabatan Muzik dan Pendidikan Muzik								
Code	Course	Total Reg	Group	Total Offer	Reg	Day	Time	Venue
1 APM6006	Kertas Projek (Pendidikan Muzik)	7	A	10	7	P2	Clare Chan Suet Ching	
2 AMU6014	Isu Semasa Dalam Pendidikan Muzik	7	A	20	7	Sat	08:00 - 12:00 PM	KM1
						P2	Mohd Hassan bin Abdullah	
3 ART59940	Projek Karya Kreatif (Teknologi Muzik Kreatif)	2	A	10	2			
4 ARU6014	Kaedah Penyelidikan Kuantitatif	5	A	20	5	Fri	07:00 - 11:00 PM	KM2
						P2	Shafizan bin Sabri	
5 AMK6036	Tesis (Komposisi)	3	A	10	3			
6 APM6036	Tesis (Pendidikan Muzik)	4	A	10	4			
7 AMU6034	Penilaian dalam Pendidikan Muzik	6	A	20	6	Sat	12:00 - 04:00 PM	KM2
						P2	Mohd Nizam bin Nasrifan	
8 AME6054	Choral Lanjutan Sekolah Menengah	1	A	20	1	Sat	04:00 - 08:00 PM	B.Koir
						P2	Karen Anne Lonsdale	
9 AME6074	Teknik Pancaragam Kontemporari	3	A	20	3	Sat	04:00 - 08:00 PM	B.Brassband
						P2	Mahayuddin bin Abdul Rahim	
10 AME6064	Pedagogi Instrumental	0	A	20	0	Sat	04:00 - 08:00 PM	KM1
						P2	Zamrus bin Hashim	
11 APM6018	Disertasi (Pendidikan Muzik)	4	A	10	4			

11. Bagi edaran kepada JPPHB, Pusat ICT dan Bahagian Keselamatan mengenai pembukaan kelas, pilih "Level of study" dan "Semester" yang berkenaan. Pilih "Report" > "Report by Room".

Universiti Pendidikan Sultan Idris															
Report ID : PJR003															
Timetable by Room															
Page : 3 of 444															
Date : 25-JAN-2017 11:29 AM															
ANJUNG 1															
Capacity : 105															
	1 08:00	2 09:00	3 10:00	4 11:00	5 12:00	6 13:00	7 14:00	8 15:00	9 16:00	10 17:00	11 18:00	12 19:00	13 20:00	14 21:00	15 22:00
1 MON	BIK3073 A (30) Lecture	KPD0016 AT19A (33) Lecture	KPD0016 AT19A (33) Lecture	KPD0016 AT19A (33) Lecture			BSK3063 A (5) Lecture	BSK3063 A (5) Lecture	BSK3063 A (5) Lecture	HIT3023 B (20) Lecture	HIT3023 B (20) Lecture				
2 TUE	BIK1173 A (50) Lecture	BIK1173 A (50) Lecture	BIK1173 A (50) Lecture				HGF3013 B (25) Lecture	HGF3013 B (25) Lecture	HGF3013 B (25) Lecture						
3 WED	BMK3043 B (25) Lecture	BMK3043 B (25) Lecture	KPK3012 X (73) Lecture	KPK3012 X (73) Lecture											
4 THU	BIK1173 B (46) Lecture	BIK1173 B (46) Lecture	BIK1173 B (46) Lecture				HNF3012 A (105) Lecture	HNF3012 A (105) Lecture	HIG3083 A (20) Lecture	HIG3083 A (20) Lecture					
5 FRI	BNK3023 A (20) Lecture	BNK3023 A (20) Lecture	HIG3083 C (20) Lecture	HIG3083 C (20) Lecture				BIR6024 A (30) Lecture	BIR6024 A (30) Lecture	BIR6024 A (30) Lecture	BIR6024 A (30) Lecture	BIR6014 A (30) Lecture	BIR6014 A (30) Lecture	BIR6014 A (30) Lecture	BIR6014 A (30) Lecture
6 SAT	BST6014 A (30) Lecture	BST6014 A (30) Lecture	BST6014 A (30) Lecture	BST6014 A (30) Lecture											